

**Curriculum Committee Meeting**  
**Thursday, March 17, 2022**  
**1:00 PM**

Attendees: Dr. Tabitha Miller, Christina Hale, Vanessa Tripp, Randy Stokes, Camille Richardson, Ryal Watkins, Julie Kolikas, Kinsey Price, Vickie Murphy, Shawn Smith, Maureen Green, Marty Flynn

1. Approval of previous meeting minutes.  
Motion to approve: Marty Flynn  
Second the motion: Christina Hale  
All in favor: All agreed  
Opposed: None
2. Approval of agenda.  
Motion to approve: Christina Hale  
Second the motion: Camille Richardson  
All in favor: All agreed  
Opposed: None
3. Camille Richardson presented "WF" grade information/examples from other schools. Christina Hale reported instructors were in favor of removing the "WF" and making the process easier.  
Motion made to remove "WF" and replace with "W" and make non-punitive.  
Motion to approve: Camille Richardson  
Second the motion: Christina Hale  
All in favor: All agreed  
Opposed: None  
Camille and Christina will work on creating a sub-committee to revise the policy and procedure. They will also seek input from Financial Aid and work on the revised process and updating forms.
4. Dr. Miller presented Spring 2023 start dates. Divisions Chairs are already working on the Spring 2023 schedule and will aim to adhere to the start dates.
5. Ryal Watkins presented adding a lab fee for MEC-110 (Intro to CAD/CAM) due to the 3D software costing \$1,000.00 for 10 users & student licenses. There is not a textbook for this course and if the student purchases the student version alone it is \$100.00. If this is ordered early, we can receive a 50% discount and the charge would be \$500.00. The recommendation would be for the lab fee to be \$50.00.  
Motion to add \$50.00 lab fee for MEC-110.  
Motion to approve: Christina Hale  
Second the motion: Vanessa Tripp  
All in favor: All agreed  
Opposed: None
6. Dr. Miller presented ACA policy changes and waiver. Motion to approve ACA policy with the following revisions:
  - Remove bullet #5 (referencing in-service professionals in Public Safety programs)
  - Add Associate in Arts & Science and Teacher PrepMotion to approve: Maureen Green  
Second the motion: Randy Stokes  
All in favor: All agreed  
Opposed: None

7. Dr. Miller presented a new Credit for Prior Learning policy. More information will be sent out and this item is tabled until the next meeting.

Meeting adjourned at 2:15 PM.

Motion to adjourn:

Camille Richardson

Second the motion:

Vickie Murphy