

Curriculum Committee Minutes for November 30, 2022

Present: Tabitha Miller, Randy Stokes, Christina Hale, Maureen Green, Julie Kolikas, Marty Flynn, Donald Dixon, Vickie Murphy, Ryal Watkins, and Vanessa Trip.

Item 1 on the agenda—review & approve agenda

Randy Stokes made a motion to approve the agenda from the Oct. 27th 2022 meeting. Marty seconded. Passed unanimously.

Item 2 on the agenda—Review & approve minutes of last meeting (Oct. 27th, 2022)

Approval of the Oct. 27th 2022 minutes was tabled. A copy of the minutes would be sent out to the committee members.

Item 3 on the agenda—Correction Services.

Donald Dixon presented changes to the Correction Services track, which included two new classes—CJC 232 and CJC 233. These classes would need to be added to our catalog and would be an option for the certificate, diploma, and 2 year degree. This track is the fourth under CJC geared toward prisons and public safety.

Vickie Murphy made a motion to approve, Julie Kolikas seconded. Passed unanimously.

Item 4—Electrical/Millwright Apprentice Certificates (R. Watkins)

New Certificates Programs proposed in Manufacturing Electrical and Industrial Millwright to assist apprenticeship students in earning an academic credential.

Christina Hale made a motion to approve the updates to the certificates with the change to the CIS 110 Introduction to Computers. Vanessa Trip seconded. Passed unanimously.

Item 5—Automotive Certificate name change (R. Watkins)

The “Basic Automotive Certificate” would be changed in name only to “Basic Transportation Technician Certificate” to appeal to a broader category of students.

Marty Flynn made a motion to approve the name change. Maureen Seconded. Passed unanimously.

Item 6—Advanced Manufacturing Program course additions (R. Watkins)

This would add more course options in the “other major hours” section of the following Advanced Manufacturing Program degrees—Welding Tech, AC Repair, Industrial Systems Technology, AC, Heating & Refrigeration, and Electrical Systems.

Additional Classes are: for "Other Major Hours": BUS 110, CIS 115, ELC 113, ELC 114, ELC 118, ELC 119, ELC 125, ELC 128, ELC 135, MAT 121

Ryal Watkins was also requested to add the Business prefix to Industrial Systems Technology so that BUS 110 was an option for those students as well.

Vanessa Tripp made a motion to approve, Randy Stokes seconded. Passed unanimously.

Item 7—Public Safety/Criminal Justice (M. Flynn)

M. Flynn explained there were changes needed to align the course sequences in Criminal Justice and Public Safety Tracks to reflect when the courses were offered.

Christina Hale made a motion to approve the changes, Randy Stokes seconded. Passed unanimously.

M. Flynn proposed a reduction of hours for the CJC diploma.

She said CJC 213 Substance Abuse needed to be taken out of diploma requirements to decrease the number of hours by 3.

Vickie Murphy made a motion to approve the changes. Julie Kolikas seconded. Passed unanimously.

M. Flynn explained that ENG 111 was left off of the Emergency/Fire Services Diploma and needed to be part of the general education requirements.

Christina Hale made a motion to approve Vickie Murphy seconded. Passed Unanimously.

All revisions would be effective FA 2023. Any additional revisions to the catalog should be sent to April Wheeler ASAP.

Maureen Green made a motion to adjourn the meeting. Randy Stokes second. Passed unanimously.

*Addition to minutes – Discussion about curriculum standard revisions for Orthopaedic Technology (A45790) to include decreasing the core clinical hours and adding NUR, OTC, & PTA prefixes under “Other Major Hours”. Dr. Miller will submit the request to the System Office.