

Curriculum Committee Meeting

Thursday, November 30, 2023

1:00 PM

Attendees: Marty Flynn, Vanessa Tripp, Manika Parker, Christina Hale, Ryal Watkins, Vickie Murphy, Dr. Dean McCall, Camille Richardson, Sue Gurley, Dr. Tabitha Miller, April Wheeler

1. Approval of agenda with addition of Welding to Item #6.
Motion to approve w/addition: Ryal Watkins
Second the motion: Vickie Murphy
All in favor: All agreed
Opposed: None
2. Approval of previous meeting minutes.
Motion to approve: Marty Flynn
Second the motion: Christina Hale
All in favor: All agreed
Opposed: None
3. The revised "Program Request/Change Packet" was provided for the Committee. Suggestion to re-format program entry box to allow for list of multiple programs.
4. Request presented for the addition of courses to the Associate in Arts & Associate in Science programs with "Other Major Hours." Classes are available as transfer classes according to the 2023 CAA Transfer Course Listing (CHM 151, CHM 152, CJC 111, CJC 113, CJC 121, CJC 141, CJC 212, CTS 115, EDU 131, EDU 131A, EDU 144, EDU 145, EDU 216, EDU 221).
Motion to approve: Vanessa Tripp
Second the motion: Ryal Watkins
All in favor: All agreed
Opposed: None
5. Request presented for sequence of course changes to better suit students within the Agriculture Education program. Also, replacing WBL 112 with WLD 112 in the Diploma.
Motion to approve: Dr. Dean McCall
Second the motion: Sue Gurley
All in favor: All agreed
Opposed: None
6. Request presented to revise courses within the Applied Engineering program. Replace ELC 127 with DFT 119 & replace MEC 110 with ATR 112. Also, add courses under "Other Major Hours" for A40130 & D40130 only.
Motion to approve: Marty Flynn
Second the motion: Vickie Murphy
All in favor: All agreed
Opposed: None
Terminate Electrical Software Tech Certificate (C35130C) due to the removal of courses from our catalog. No active students.
Motion to approve: Manika Parker
Second the motion: Christina Hale
All in favor: All agreed
Opposed: None
Addition of ATR & PHY prefixes to the GOT program under "Other Major Hours."
Motion to approve: Vanessa Tripp
Second the motion: Sue Gurley
All in favor: All agreed
Opposed: None

Request presented to revise courses within the Industrial Systems program. Replace MNT 110 with MEC 130. Also, add courses under "Other Major Hours" to better align with other program course offerings.

Motion to approve: Vickie Murphy

Second the motion: Christina Hale

All in favor: All agreed

Opposed: None

Request presented to revise courses within the Electrical Systems program. Replace ELC 127 & ELC 125 with ELC 213. Also, add courses under "Other Major Hours" to meet the request of the advisory committee. Remove BUS 152.

Motion to approve: Chrisina Hale

Second the motion: Manika Parker

All in favor: All agreed

Opposed: None

Request presented to revise courses within the Welding Technology program. Add courses under "Other Major Hours" and remove BUS 152 for better sequencing.

Motion to approve: Dr. Dean McCall

Second the motion: Vickie Murphy

All in favor: All agreed

Opposed: None

7. Request presented for revisions to the Public Safety Administration program due to curriculum standard revisions. Addition of PST-124 within Correction Services.

Motion to approve: Vanessa Tripp

Second the motion: Christina Hale

All in favor: All agreed

Opposed: None

8. Request presented to update the PTA program to help maximize instructional outcomes. Add a newly created course PTA 115, which has been submitted and pending system approval. This course would help with student retention by focusing on PTA terms, communication, and language in the classroom as well as in clinicals. Remove CIS 110/111 to allow for new course and move MAT 110/171 to Spring 1. Other program directors were notified and there were no concerns. Projected start date of Fall 2024. Also, working on possible transfer agreements with other colleges.

Motion to approve: Vanessa Tripp

Second the motion: Sue Gurley

All in favor: All agreed

Opposed: None

9. Request presented to revise the Information Technology program to make 2 separate programs instead of 1 with 2 concentrations. Revision will be Information Technology-Network Management (A25590N) and Information Technology-System Security (A25590S). New course CCT 231 will be added to catalog. Addition of Cybersecurity Certificate & Pathway.

Motion to approve: Dr. Dean McCall

Second the motion: Marty Flynn

All in favor: All agreed

Opposed: None

10. Request presented to realign courses within Cosmetology so BHS students who graduate in June will not have to wait until Spring to start COS 115 & COS 116. Also, add BUS 137 as an option (BUS 137 OR BUS 230) and add CIS 110 as an option (CIS 110 OR CIS 111).

Motion to approve: Vanessa Tripp

Second the motion: Dr. Dean McCall

All in favor: All agreed

Opposed: None

11. Dr. Miller discussed implementing an AI Policy that would be standard across our institution. She asked the committee to start thinking about policy specifics and the need to create a sub-committee in the new year. Dr. Dean McCall & Vickie Murphy volunteered for the sub-committee.
12. Next meeting will be January 3, 2024 for final program revisions due to system office changes in the upcoming year.

Dr. Miller called the meeting adjourned at 2:05 PM.