

# Curriculum Committee Meeting

## Thursday, September 12<sup>th</sup>, 2024

### 1:00 PM

Attendees: Marty Flynn, Camille Richardson, Manika Parker, Ryal Watkins, Happy Gingras, April Wheeler, Dr. Patrick Kent, Madeline Wynn, Christina Hale, Dr. Dean McCall, Vanessa Tripp, Allison Stalls, Erica Caracoglia

Christina Hale opened the meeting at 1:04 PM.

1. Approval of agenda.  
Motion to approve: Dr. Dean McCall  
Second the motion: Happy Gingras  
All in favor: All agreed  
Opposed: None
2. Approval of previous meeting minutes.  
Motion to approve: Ryal Watkins  
Second the motion: ~~Allison Stalls~~ Erica Caracoglia  
All in favor: All agreed  
Opposed: None
3. Request of adding 2 courses for the 2025-2026 academic year by Dr. Patrick Kent - HIST 211 (Ancient History) and HEA 130 (Health Adult Sexuality). Committee members requested that Dr. Patrick Kent fill out the proper form (College Program Request/Change Packet, on Intranet) and bring back to the October meeting. (Tabled - will update in October 2024 meeting.)
4. The committee discussed Financial Value Transparency/Gainful Employment regarding ensuring compliance. Allison Stalls stated that there has been a reverse from 100% to 150% and is waiting for more information to come. (Tabled - will update in October 2024 meeting.)
5. Happy Gingras shared information on System Office Termination/Extension. The following will be terminated: Esthetics Instructor, Manicure Instructor, Nurse Aide Instructor, and Entrepreneurship. The following will be extended: Cosmetology Instructor, Esthetics Technology, Practical Nursing Certificate, and Nurse Aide Certificate. Concerns were shared regarding reinstating what was to be terminated – the committee expressed that there would likely be no issue in reinstating if we wished to do so in the future.
6. Erica Caracoglia requested the committee work on streamlining the process for College Program Request/Change during this academic year. Suggestions were made to have the Department Chair approve/sign, the CAO to approve/sign, and then the Curriculum Committee approve/sign.
7. Christina Hale set the remaining Fall 2024 meetings for 10/24 and 11/21 at 1:00.

Christina Hale called the meeting adjourned at 2:07 PM.