

# Curriculum Committee Meeting

## Thursday, October 24<sup>th</sup>, 2024

### 1:00 PM

Attendees: Christina Hale, Happy Gingras, Ryal Watkins, Vickie Murphy, Marty Flynn, Dr. Dean McCall, Leslie Bond, Manika Parker, Camille Richardson, Vanessa Tripp, Daniel Price, Erica Caracoglia, Allison Stalls, April Wheeler, Madeline Wynn

Christina Hale opened the meeting at 1:01 PM.

1. Approval of agenda.  
Motion to approve: Camille Richardson  
Second the motion: Marty Flynn  
All in favor: All agreed  
Opposed: None
2. Approval of previous meeting minutes.  
Motion to approve: Ryal Watkins  
Second the motion: Manika Parker  
All in favor: All agreed  
Opposed: None
3. Natural Hair Care-Vickie and Curtis: Program request change information was presented. Erica reinstated the concerns that arise with financial aid qualifications and re-suggested offering the program through Continuing Education vs Curriculum to avoid the financial aid obstacles. The committee voted to move forward with the process with a deadline of June 1<sup>st</sup> 2025 to follow through with the Summer 2026 implementation date.  
Motion to approve: Christina Hale  
Second the motion: Erica Caracoglia  
All in favor: All agreed  
Opposed: None
4. ACC 180 Bookkeeping and certificate-Vickie: Request to add ACC 180 (Bookkeeping) and remove ACC 225 and ACC 240. No additional adjuncts would be needed as this would be a course replacing ACC 225 and 240.  
Motion to approve: Vanessa Tripp  
Second the motion: Dr. Dean McCall  
All in favor: All agreed  
Opposed: None
5. HUM 115 change-Vickie (state has removed all prerequisites): Request to remove local prerequisites for HUM 115. Conversation led to the committee concluding that this has already been implemented as the current course number for HUM 115 will expire December 2025. Madeline Wynn will check to see that the new course version is available in Colleague to be utilized for upcoming semesters.
6. Credit by Exam-Happy: postponed.
7. Gainful Employment Discussion and appointing of a subcommittee-Happy: Explanation of new definition was given: no financial aid provided for non-degree programs (diplomas and certificates) for excess program hours not required by state. An Ad Hoc subcommittee was

- appointed: Dr. Dean McCall, Vickie Murphy, Marty Flynn, and Vanessa Tripp. Members are to investigate and verify that PTA, COS, Med Assist, OST, and Manicuring comply, and if not, determine a plan to rectify the situation. Members were also instructed to check to ensure there are no other non-degree programs offered by our institution other than those mentioned above that this may involve. Question arose regarding “padding” that is included in programs, such as COS, to assist with student absences and meeting required hours- Happy stated she would follow up with the state to clarify. Happy requested this to be taken care of within the next month and be brought back to the Curriculum Committee.
8. Developmental Ed changes FA 2025-Happy: Reminded committee to expect changes coming soon, not much information as of now. Next meeting a blanket approval will be requested to make changes in the course catalog to align with state. Vanessa requested to be kept informed of updates as they occur as this will affect placement testing.

Christina Hale called the meeting adjourned at 2:20 PM.