



Martin Community College President's Council Minutes

Date: April 22, 2022

Time: 10:00 a.m.

Place: Bld. 1, Room 14

Presiding Officer: President Wesley Beddard

Quorum Present: Yes

Recording Secretary: Tabitha Miller for Bebe Major, Exec. Asst. to the President

Members Present: Wesley Beddard, Tammy Bailey, Billy Barber, Jason Freeman, Maureen Green, Judy Jennette, Dr. Kismet Matthews, Dr. Tabitha Miller, Deborah Morris, Morgan Roberson

Members Absent: Dr. Brian Busch, Bebe Major, and Nathan Mizell

Reports

Subject	Presenter	Summary
Academic Affairs	Dr. Tabitha Miller	<ul style="list-style-type: none">ID Policy – Proposal to revise the ID policy to remove the CE required fee. Currently CE students are the only students paying for their initial ID. All CE health science programs require a college ID for clinicals and licensure exams.
BOT/Foundation	Dr. Kismet Matthews	<ul style="list-style-type: none">Golf Tournament – finishing up the last details to be ready for the event.April 25th – Due date for BOT items.
Bertie Campus	Deborah Morris	<ul style="list-style-type: none">Activity on the Windsor campus has been slow.Three Rivers contacted her to promote job openings. They are currently hiring Nurse Aid I employees and giving a \$5,000 sign on bonus.
Business	Tammy Bailey	<ul style="list-style-type: none">All E-Procurement and paper requisition orders are due in the Business Office by April 22, 2022. End of year budget clean up will begin after April 22, 2022.
Communications	Judy Jennette	<ul style="list-style-type: none">Billboards will be renewed and revised to promote the health science programs.Promotion of summer curriculum classes is underway. Once summer CU begins, the focus will be on summer CE classes.
Continuing Ed	Nathan Mizell	<ul style="list-style-type: none">No updates.
Human Resources	Morgan Roberson	<ul style="list-style-type: none">Bereavement Policy – Request for the committee to review the proposed bereavement policy for discussion and approval at the next council meeting.All employees completed the mandatory SafeColleges training by the due date.Employees wanting to volunteer on Juneteenth are allowed to use community service leave if approved by their supervisor.
Information Technology	Jason Freeman	<ul style="list-style-type: none">Still working with Admissions to formalize MFA for students. We are still on-target to enable MFA for students on May 12,

		2022. We have run into some technical issues that we are working through.
Institutional Research/Effectiveness	Maureen Green	<ul style="list-style-type: none"> Proposed the possibility to create a data request work flow.
Operations & Business/Industry	Billy Barber	<ul style="list-style-type: none"> Building 1, 10A cameras are down. They are working on a solution to the issue. Weyerhaeuser and Domtar are active with workforce development training. Both are considering apprenticeship programs with MCC. Weekend classes and activities are increasing.
Student Services	Dr. Brian Busch	<ul style="list-style-type: none"> No update.
President's Office	Bebe Major	<ul style="list-style-type: none"> No update
President	Wesley Beddard	<ul style="list-style-type: none"> Supervisors need to share area summer work hours in order to assist with appropriate coverage by security and facilities services.

Decisions

Motion	Made By	Action Taken
Revise ID policy to remove \$2 fee for CE students.	Dr. Kismet Matthews Seconded by: Judy Jennette	Approved

Actions/Recommendations

Action/Recommendation	Responsible Party	Deadline
Revised ID policy to Board of Trustees for approval.	President Beddard	May 5, 2022

The meeting adjourned at 10:48 a.m.

Respectfully submitted by:


(Recording Secretary)

Presiding officer's signature: _____ Date of Approval: _____