

<p>Bertie Campus</p>	<p>Deborah Morris</p>	<ul style="list-style-type: none"> • Sept. 8-10, 2023, Inaugural Pecan Pickling Short Film Festival to be held at Bertie County High School Auditorium in Windsor • Attendance for GED seated classes had only two days when there were no students present. The current semester which began July 10, 2023, also had two days that students were not present; one of those days was due to weather conditions (Hurricane Idalia). • ETT class began on August 7, 2023, and expected to be completed by September 11, 2023. Next ETT class is schedule to begin September 18, 2023, at the Williamston campus. • Activity Director course began August 21, 2023, with a predicted completion date of November 27, 2023, at the Bertie Campus.
<p>Academic Affairs</p>	<p>Dr. Tabitha Miller</p>	<ul style="list-style-type: none"> • COS Foundation course has 17 students. The most we have had in years. • Promoting late start classes. No pre-reqs. • CHM 151 online. Will try both 151 and 152 in Spring to capture students. • STEPS4Growth 1st Annual Meeting Wed., 9/6/2023. • Dr. Balu with NC A&T (PI for the S4G grant) will be at Martin on September 20, 2023, at 2:30 p.m. • Letter of Support Submitted for additional collaboration with NC A&T for Skills training for Weatherization Apprenticeship Project (SWAP) that will be connected with S4G if approved. (see handout) • New Director of High School Programs begins September 11, 2023 • NC A&T AG Ed articulation agreement signing will be September 27, 2023, at 10:00 a.m. in the Executive Conference Room
<p>Communications</p>	<p>Judy Jennette</p>	<ul style="list-style-type: none"> • Ruben Vargas-Gomez is now the print shop assistant • Williamston Country Stampede Festival is September 29 and 30 • Bear Grass Chicken Mull Festival is October 28 • Goodies have been ordered for handouts at events (ink pens, highlighters, sticky notes)
<p>Information Technology</p>	<p>Jason Freeman</p>	<ul style="list-style-type: none"> • We have alerted employees regarding the change in domain for most part-time employees (from @martincc.edu to @my.martincc.edu). We are currently making a list and determining which must wait until December to be switched and which can be switched before then. We are also reaching out to these part-time employees individually. It appears it will affect about 110 employees in total. • We are starting the E-Transcripts project again beginning Sept. 6. We hope to finish by December. • For TeamIA, we will be removing admin rights for the Registrar's Office this week. This was scheduled for last week but did not occur because of the hurricane. The Financial Aid office indicated that the Registrar's Office having admin rights prevented them

		<p>from legally scanning documents into TeamIA, so this should alleviate that concern, and it is better practice, too.</p> <ul style="list-style-type: none"> • The library is currently deciding if they will be sticking with SirsiDynix for their library-management system or if they will be migrating to Evergreen. The System Office has indicated that it wants us to indicate our preference by Sept. 15. • Allen McCracken's final day with the college is tomorrow, Sept. 6. Reaching out to other community colleges for student candidates.
Institutional Advancement	Kinsey Price	<ul style="list-style-type: none"> • Foundation Scholarships have been awarded • Foundation Board Meeting Tuesday, Sept. 12 at 5:30pm • Beginning stages of planning for online horse auction for this Fall • Gearing up for Campus Drive – starting in October • Foundation received \$5,000 gift from BCBS • Foundation received \$7,000 gift from Barnes Memorial • Paperwork for Williamston Fire-Rescue-EMS Scholarship near completion - \$2,000
Institutional Research/Effectiveness	Erica Caracoglia	<ul style="list-style-type: none"> • Review/accept updated Substantive Change procedure • Reminder of SACSCOC standard writing • Reminder that area goals are due 9/15
Operations & Business/Industry	Billy Barber	<ul style="list-style-type: none"> • Building & Grounds Committee meeting to discuss Architects? • \$100,000 planning grant from New Port News Shipbuilding for Advance Mfg. expansion • Student Accident Insurance, headcount, funding source • Projects update, 50C, Registrar's Area, Equine Cabinets
President's Office	Bebe Major	<ul style="list-style-type: none"> •
Subject	Presenter	Report

Decisions

Motion	Made By	Action Taken

Actions/Recommendations

Action/Recommendation	Responsible Party	Deadline

The meeting adjourned at

Respectfully submitted by: _____
(Recording Secretary)

Presiding officer's signature: _____ Date of Approval: _____