



# Martin Community College President's Council Reports

**Date:** December 6, 2023

**Time:** 10:30 a.m.

**Place:** Room 37

**Presiding Officer:** President Wesley Beddard

**Quorum Present:** Yes

**Recording Secretary:** Bebe Major, Exec. Asst. to the President

**Members Present:** Deborah Morris, Erica Caracoglia, Jason Freeman, Dr. Brian Busch, Judy Jennette, Tammy Bailey, Kinsey Price, Dr. Tabitha Miller, Nathan Mizelle, Morgan Price, Bebe Major, Wesley Beddard

**Members Absent:** Billy Barber

## Reports

Subject	Presenter	Report
Academic Affairs	Dr. Tabitha Miller	<ul style="list-style-type: none"><li>Working on High-Cost Healthcare Workforce grant. Expansion for PTA (but also will positively affect all other Allied Health programs as well as BLET and Fire)</li><li>Working on ISA agreements with Beaufort County Community College for MLT, PTA, and Nursing to be signed before the holiday break</li></ul>
Bertie Campus	Deborah Morris	<ul style="list-style-type: none"><li></li></ul>
Business	Tammy Bailey	<ul style="list-style-type: none"><li></li></ul>
Communications	Judy Jennette	<ul style="list-style-type: none"><li>Equine Calendar sales have been very good. 150 printed initially and 25 more two weeks ago. Nearly all are sold.</li><li>Electronic sign #200 is not updating. We are trying to get it fixed.</li><li>Prepping slide shows for Fire Academy and ALT graduations</li><li>Christmas party is next Wednesday!</li></ul>
Continuing Ed	Nathan Mizell	<ul style="list-style-type: none"><li>Fire Academy Graduation set for Dec 14<sup>th</sup> at 6pm</li><li>Apprentice Line Tech Graduation set for Dec 19<sup>th</sup> at 2pm</li><li>Healthcare: Nurse Aide I finished this month and Phlebotomy is slated to finish mid February</li><li>Con Ed Christmas Fellowship is set for Monday Dec 11, 2023 at 12pm</li></ul>
Human Resources	Morgan Price	<ul style="list-style-type: none"><li>SafeColleges Training Deadline was 11/30/2023. There are still 7 employees who need to complete this training. I will be sending</li></ul>

		<p>them a reminder email. Next week I will notify supervisors as an FYI</p> <ul style="list-style-type: none"> <li>I will be sharing the redacted Employee Institutional Satisfaction Survey results with supervisors. Please be sure to utilize this feedback when evaluating your employees and/or departments/divisions. This information will also be extremely helpful as review our departmental goals and objectives. Everyone is encouraged to utilize this feedback with a positive outlook and try to determine ways to improve their general services and/or customer service. It is not meant nor intended to be punitive.</li> <li>Contacts – Release date TBD</li> <li>Performance Based Funding Bonuses will be provided in December. They will be part of the regular paycheck and are NOT subject to retirement.</li> <li>Nepotism Policy was approved by the BoT on 9/19; with a change in the wording (relatives to closely related person). This change and other suggestions by the MCC BOT does require us to revisit policy to ensure consistency. We reviewed this information and were supposed to take a vote on the revisions at the next President’s Council meeting; however, I did not present it for vote. I am requesting today that we accept the revisions as presented effective immediately</li> </ul>
<b>Information Technology</b>	<b>Jason Freeman</b>	<ul style="list-style-type: none"> <li>Working on internal signs.</li> <li>Working on a grant to replace computers; stipulations we can talk about later.</li> <li>Working on E-Transcripts; hope to be done by end of December.</li> <li>MessageMedia seems to be working for various parts of the college; still cautiously moving forward with deployment.</li> <li>We are on track to start most of the email address changes on Dec. 20; we have done about 20 of the addresses early.</li> </ul>
<b>Institutional Advancement</b>	<b>Kinsey Price</b>	<ul style="list-style-type: none"> <li>Campus Drive Update</li> <li>Reminder about Christmas Party &amp; RSVPing</li> </ul>
<b>Institutional Research/Effectiveness</b>	<b>Erica Caracoglia</b>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Operations &amp; Business/Industry</b>	<b>Billy Barber</b>	<ul style="list-style-type: none"> <li>Republican District Convention is scheduled for Saturday, Dec 9th, 8 till 2:00pm in the Auditorium</li> <li>David Griffin with Oakley Collier will be on campus next week to look at ADA issues</li> <li>We will be moving two Educarts back to campus from South Creek High, I plan to put one in the executive conference room, anyone have a need for the other one, let me know?</li> <li>Anyone, including instructors, who have spent time thinking, planning, working, traveling related to the Advanced Mfg program expansion please keep some short of time sheet/log for invoicing reimbursements from the grant.</li> </ul>
<b>Student Services</b>	<b>Dr. Brian Busch</b>	<ul style="list-style-type: none"> <li>Bob Scott Student Leadership Award nominations are due Friday, January 12, 2024, to Natasha Roberson. SGA Representatives will assist in this year’s nominee selection.</li> <li>SGA students will be joining our Equine students in this week’s Christmas Parade; all the students will ride on one float.</li> <li>An SGA welcome back event is scheduled for Tuesday, January 16—hot chocolate and doughnuts.</li> </ul>

		<ul style="list-style-type: none"> <li>• Plans are moving forward for an SGA food box to benefit MCC students in need. Contributions will be received thru Monday, December 11.</li> <li>• Work continues toward filling FA Director's position.</li> <li>• FAFSA Day is scheduled for Saturday, January 27<sup>th</sup>.</li> </ul>
<b>President's Office</b>	<b>Bebe Major</b>	•
<b>President</b>	<b>Wesley Beddard</b>	•

## Decisions

<b>Motion</b>	<b>Made By</b>	<b>Action Taken</b>
Motion to approve wording change in the Nepotism Policy from "closely related family" to "closely related persons."	Motion made by: Dr. Tabitha Miller Second: Nathan Mizell	Motion Carried

## Actions/Recommendations

<b>Action/Recommendation</b>	<b>Responsible Party</b>	<b>Deadline</b>

The meeting adjourned at

Respectfully submitted by: \_\_\_\_\_  
(Recording Secretary)

Presiding officer's signature: \_\_\_\_\_ Date of Approval: \_\_\_\_\_