

President's Council
Wednesday, October 2, 2024, 10:00 AM
Building 1, Room 14

Members Present: Dr. Tabitha Miller, *President*; Tammy Bailey, *Chief Financial Officer/Director, Auxiliary Services*; Billy Barber, *Vice President, Operations & Business/Industry Services*; Dr. Brian Busch, *Vice President, Student Development Services*; Erica Caracoglia, *Associate Vice President, Institutional Effectiveness & Research/Accreditation Liaison*; Jason Freeman, *Chief Information Officer*; Happy Gingras, *Vice President, Academic Affairs/Chief Academic Officer*; Deborah Morris, *Associate Vice President, Bertie Campus*; Kinsey Price, *Vice President, Institutional Advancement*; Morgan Price, *Executive Director, Human Resources*; April Wheeler, *Executive Assistant, President/BOT*

Members Absent: None

Quorum Present: Yes

President Miller called the meeting to order at 10:02 a.m.

Approval of previous meeting minutes (September 5, 2024)

Motion to approve:	Billy Barber
Second the motion:	Jason Freeman
All in favor:	Agreed

CPR Card Fees Billy Barber discussed a \$3.00 fee increase associated with the American Heart Association Cards that are used for all EMS certifications. If the increase is coming directly from AHA the student fees can be adjusted to cover the increase, and no board approval is needed. Clarification on the fee increase is needed before moving forward.

Campus Connection The first Campus Connection will be held on October 22nd in Building 1, Room 10A. This will be similar to the previous President's Chat but with more group conversation. We will continue celebrations from all areas. Kinsey Price and Morgan Price will present from their areas with Q&A during the first scheduled connection.

Campus Drive Our campus drive is underway with eight donations received so far. Kinsey Price will send a reminder to the campus to turn in their donation card to be entered for the drawing.

BOT Trustee Orientation Our Board of Trustees has asked that an onboarding program be created for new trustees as well as any other trustees that are interested. These will be 30-minute sessions held before the sub-committee meetings. Chair Wilkins provided suggested topics, and the first session will cover understanding the budget. We will be touring Martin & Bertie campuses separately and all are encouraged to attend.

BOT Meeting Items The following items will be presented at the October 8th sub-committee meetings: ADA Capital Project, Equine Fees, Program Reviews, Enrollment, and Program Overviews.

Approved at November 6, 2024 Meeting

Bertie Campus

Update Deborah Morris reported that there are a few GED students currently in class and attendance at the campus is positive. She has also provided CRC testing at the high school. Teacher Training will begin on October 7th, and Activity Director planning is ongoing. Deborah will be attending a church festival on October 19th and will have promotional materials on hand.

Budget

Update The Business Office is working to finish setting the budget this week and Tammy Bailey will be presenting the budget at the Board meeting.

SGA Update

Natasha Roberson will be serving as SGA advisor this year and there were nine students at the first meeting. Christine Hoffler is the newly elected SGA President. Fall Fest will be held on October 29th with lunch and various activities planned. Tables will be set up for recruitment opportunities. The Blessing Box is still a work in progress. There has been growing interest in Skills USA.

Capital

Projects

There are four ongoing campus projects. The ADA compliance project with renovations to restrooms and the auditorium is now with state construction and with that there are cost increases. These details will be presented at the Board meeting.

NC Gen Stat.

§ 143-805

Jason Freeman presented the proposed new procedure: *Section 13 Prohibition of Sexual Content on College Devices and Networks* in accordance with the NC Gen. Statue. The proposed procedure will be reviewed with our existing policy and brought back for further discussion at the November meeting. If revisions are needed the revised policy will go to the Board for approval if not, then only a procedure change is necessary.

The meeting adjourned at 11:25 a.m.

Respectfully submitted by: April Wheeler