

President's Council
Wednesday, October 8, 2025, 10:00 AM
Building 1, Room 14

Members Present: Dr. Tabitha Miller, *President*; Dr. Brian Busch, *Vice President, Student Development Services*; Erica Caracoglia, *Associate Vice President, Institutional Effectiveness & Research/Accreditation Liaison*; Jason Freeman, *Chief Information Officer*; Happy Gingras, *Vice President, Academic Affairs/Chief Academic Officer*; Deborah Morris, *Associate Vice President, Bertie Campus*; Kinsey Price, *Vice President, Institutional Advancement*; Morgan Price, *Executive Director, Human Resources*; April Wheeler, *Executive Assistant, President/BOT*

Members Absent: Tammy Bailey, *Chief Financial Officer/Director, Auxiliary Services*; Billy Barber, *Vice President, Operations & Business/Industry Services*; Jeremiah Jackson, *Vice President, Continuing Education/Workforce Development*

Quorum Present: Yes

President Miller called the meeting to order at 10:03 a.m.

Approval of previous meeting minutes (September 3, 2025)

Motion to approve:	Dr. Brian Busch
Second the motion:	Erica Caracoglia
All in favor:	Agreed

Survey Results

Erica Caracoglia discussed survey results. Pace survey results were shared at a previous meeting. The Institutional Satisfaction survey covers each department at the college and was sent out in March/April of this year. Questions were added specific to President's Council and communication was a key element. There were open ended questions and communication, and greater transparency were at the top. A chart of individual department results has been placed in SharePoint. The next survey is planned to be sent out early Spring 2026.

Accreditation Change

Erica Caracoglia discussed accreditation changes. The legislature has decided not to require accreditation change but each college may change its accreditation. Within Erica's cohort of seven colleges, several have decided to stay with SACSCOC while others are still discussing how to move forward. If we stay with SACSCOC we would lose the money paid to HLC. The board has the final decision on who our accreditation body will be. Erica will put together the pros and cons to help with the decision and present it to the Executive Committee.

Leon's Law Policy

Dr. Brian Busch presented a new policy, Education Records of Minor Students. This new policy is in response to Leon's Law. The student forms available on our website were reviewed. Recommendation to revise and state the policy first and then follow with the definitions and procedure.

Motion to present policy w/procedure to Board:	Erica Caracoglia
Second the motion:	Jason Freeman
All in favor:	Agreed
Opposed:	None

Institutional Forms

April Wheeler reminded everyone that an institutional forms repository has been created in SharePoint for all forms across all departments to be uploaded.

EdNC Visit

Carolina Parker, Director of Rural Storytelling & Strategy, with EdNC will be visiting campus on Tuesday, October 21st. Her visit will include an interview with Dr. Miller, campus tour to include Fall Fest activities, and lunch/debrief with members of President’s Council.

Natural Hair Care

Happy Gingras presented the Natural Hair Care program. This has been approved by Curriculum Committee to add the program under Cosmetology but with a separate program of study. This would be a certificate program with two classes that would be offered during the summer. This certificate is more commonly offered through continuing education. After discussing the pros and cons of offering through continuing education instead of curriculum, it was suggested to run this certificate under Academic Affairs. Vickie Murphy and Curtis Hyler will pilot this under the “one college model” so the class can begin Summer 2026.

Motion to begin the program as a CE class fully overseen by Academic Affairs & Cosmetology:	Jason Freeman
Second the motion:	Deborah Morris
All in favor:	Agreed
Opposed:	None

MCS Local Agreement

Happy Gingras presented a local articulation agreement with Martin County Schools. This is specific to CTE programs.

Motion to move forward for Board Chair signature:	Erica Caracoglia
Second the motion:	Dr. Brian Busch
All in favor:	Agreed
Opposed:	None

Public Safety Admin.

Happy Gingras proposed the termination of Public Safety Administration. This program is closely related to the Criminal Justice program and there has been little enrollment.

Motion to approve termination & present to Board:	Dr. Brian Busch
Second the motion:	Kinsey Price
All in favor:	Agreed
Opposed:	None

Practical

Nursing

Happy Gingras presented the Practical Nursing Diploma program with an anticipated Spring 2027 start date. Required courses: NUR 101, NUR 102, NUR 103, NUR 177, ENG 111, PSY 150, BIO 168, BIO 169.

Motion to approve Diploma & present to Board:	Erica Caracoglia
Second the motion:	Kinsey Price
All in favor:	Agreed
Opposed:	None

PTA ISA

With COA

Happy Gingras presented an ISA for the PTA program with College of the Albemarle. MCC agrees to accept two students from COA.

Motion to approve for Board Chair signature:	Dr. Brian Busch
Second the motion:	Erica Caracoglia
All in favor:	Agreed
Opposed:	None

ART 113 to

AA & AS POS

Happy Gingras presented the request to add ART 113 to the AA and AS programs of study. This would help satisfy the Art Education graduation requirement for high school students. Dr. Miller suggested adding this course to any program of study to satisfy the Humanities/Fine Arts elective.

Motion to approve to add to any program as needed:	Erica Caracoglia
Second the motion:	Dr. Brian Busch
All in favor:	Agreed
Opposed:	None

Fall

Retreat

Dr. Miller announced that for the fall retreat the group will take a tourism tour with Martin County Tourism on November 5th, 1:00 PM-5:00 PM. More details with agenda to come.

The meeting adjourned at 1:30 PM.

Respectfully submitted by:
April Wheeler