

Institutional Effectiveness/Strategic Planning Committee Agenda
Wednesday March 29, 2023– 3 pm

Committee members: Erica Caracoglia, Wesley Beddard, Brian Busch, Tabitha Miller, Nathan Mizell, Billy Barber, Daniel Price, Marty Flynn, Vickie Murphy, Ryal Watkins

Present: Erica Caracoglia, Brian Busch, Tabitha Miller, Nathan Mizell, Vickie Murphy, Ryal Watkins, Daniel Price, Marty Flynn

1. Minutes from March 2nd
 - Dr. Busch made a motion to approve the minutes and Nathan Mizell seconded.
 - Minutes approved by all.
2. Discuss new program planning template as discussed 3/2
 - Provided two template options – word document and excel spreadsheet. Will decide at the next meeting which to move forward with.
 - Program Goals
 - i. Discussed the purpose of academic programs completing the annual strategic planning process rather than having the VP of Academics complete one strategic plan for the whole division.
 - ii. Discussed examples of program level strategic plans, benchmarks, and results.
 - iii. Talked about leveling up the program goals to help meet the College's strategic goals.
 - iv. Dr. Miller would like to have a section added for Perkins goals to help capture information for that reporting processes as well.
 - Program updates
 - i. Discussed the type of information that could be captured in this section.
 - ii. Discussed the use of this section for closing the loop on planning and how capturing data from year to year would be helpful when the three-year intensive review is assigned.
 - Program Learning Outcomes Assessment
 - i. Talked about how to capture student learning improvements made because of action plans. Will add bullet point regarding changes initiated because of the last years assessment process and what the outcomes of the changes were.
3. The next meeting will include the program review for Fire. Erica will send out the review prior to the meeting for the group to review.