

Institutional Effectiveness/Strategic Planning Committee Minutes
Wednesday, February 28, 2024

Committee members: Erica Caracoglia, Brian Busch, Tabitha Miller, Nathan Mizell, Billy Barber, Daniel Price, Marty Flynn, Vickie Murphy, Ryal Watkins

Present: Erica Caracoglia, Tabitha Miller, Ryal Watkins, Nathan Mizell, Billy Barber, Marty Flynn, Vickie Murphy

1. Approval of February 14 meeting minutes from Electrical Systems Technology Program review approved.
2. Program Review Update Discussion
 - Discussion points on parts within the review:
 - Include faculty demographics to give an overall view of the faculty within our different programs.
 - Include all race/ethnicities within student demographics section so we know exactly who we are serving (because race/ethnicities with small numbers typically combined in larger data sets representing the college as a whole to avoid identification of students.)
 - Annual enrollment will continue to be reported as unduplicated headcount taking program specific coursework.
 - FTE – will continue to be reported using program specific courses unless otherwise determine appropriate by new leadership. Potentially look at how much gen ed FTE the program students generate.
 - Retention rate – discussed looking at it in program review as how many students persisted within the program or switched to a different program.
 - Add 3rd party credential attainment in the “as applicable” section.
 - Next steps – Erica to revise the template based on feedback and add questions based on data and additional program needs.
 - Next meeting 3/13/2024 is the scheduled program review for Air, Heating, & Refrigeration Technology.