

Institutional Effectiveness/Strategic Planning Committee Minutes
Monday, March 3, 2025 – 3 pm

Committee members: Erica Caracoglia, Happy Gingras, Brian Busch, Tabitha Miller, Billy Barber, Daniel Price, Marty Flynn, Vickie Murphy, Ryal Watkins

Present: Erica Caracoglia, Happy Gingras, Jeremiah Jackson, Brian Busch, Vickie Murphy, Marty Flynn

1. Approved September 12, 2024 meeting minutes.
 - a. Motion to approve by Marty Flynn, second by Happy Gingras.
 - b. Unanimous approval.
2. Review of IE Plan.
 - a. There were no suggested updates to the IE Plan.
3. Program Reviews
 - a. Reviewed upcoming program review schedule:
 - i. March 26 is PTA.
 - ii. April 16 is Orthopaedic Technology.
 - iii. April 30 is Medical Assisting and Medical Office Administration.
 - iv. Reminder that Criminal Justice and Public Safety were postponed to the next cycle due to the turnover in program faculty during the 2024-2025 academic year.
4. Discussion of proposed committee changes/updates.
 - a. Erica did a quick overview of the changes she was proposing to Dr. Miller but was unable to locate the document for review.
 - b. Will bring back to the next meeting.
5. IRB
 - a. Had a quick overview of the creation of an IRB and the reasons why we were creating one for MCC.
6. Adjourned at 3:30 pm..