

Institutional Effectiveness/Strategic Planning Committee Minutes
Thursday, February 5, 2026 – 1 PM

Committee members: Erica Caracoglia (VP, Strategic Initiatives), Happy Gingras (VP, Academic Affairs/CAO), Brian Busch (VP, Student Development Services), Jeremiah Jackson (VP, Continuing Education/Workforce Development), Tina Farmer (Director, Distance Learning)

Present: Erica Caracoglia, Brian Busch, Jeremiah Jackson, Happy Gingras

1. September 30, 2025 Meeting Minutes
 - a. Motion to approve: Happy Gingras
 - b. 2nd: Brian Busch
 - c. Unanimously approved.
2. Program Review Schedule
 - a. Erica emailed the program representatives prior to this meeting to get an idea of when they would like to have their program review scheduled; they were asked to provide their best month/week options for scheduling.
 - b. Early Childhood Education and College Transfer – to be scheduled April 2, 2026.
 - c. Cosmetology, Information Technology - to be scheduled April 7, 2026.
 - d. Business Administration and Accounting/Finance - to be scheduled April 9, 2026.
 - e. Equine programs to be scheduled April 27, 2026.
3. IRB update
 - a. IRB committee has been filled.
 - b. Initial meeting was Jan. 28, 2026.
4. Next meeting: April 2, 2026.